



Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 31 May 2016

Dear Councillor

CABINET

You are requested to attend a **Cabinet** meeting to be held at **Council Chamber - Council Chamber** on **Wednesday, 8th June, 2016, at 2.00 pm.**

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider the following reports (Copies attached):
 - i. **Contaminated Land Inspection Strategy** 1 - 88
Division/Wards Affected: All

Purpose: To consider the options for revising the Authority's Contaminated Land Inspection Strategy

Author: *Paul White, Specialist Environmental Health Officer, Huw Owen, Principal EHO*
Contact Details: paulwhite@monmouthshire.gov.uk;
huwowen@monmouthshire.gov.uk
 - ii. **Review of Sundry Debtors Policy** 89 - 138
Division/Wards Affected: All

Purpose: To agree the updated Sundry Debtor Policy, to ensure that the Authority continues to adopt a consistent and transparent approach to the management of its sundry debts.

Author: Ruth Donovan – Assistant Head of Finance: Revenues, Systems & Exchequer

Contact Details: ruthdonovan@monmouthshire.gov.uk
 - iii. **Revenue and Capital Monitoring 2015/16 Outturn Forecast Statement** 139 - 256
Division/Wards Affected: All

Purpose: The purpose of this report is to provide Members with

information on the forecast revenue outturn position of the Authority at the end of reporting period 4 which represents the financial outturn position for the 2015/16 financial year.

This report will also be considered by Select Committees as part of their responsibility to assess whether effective budget monitoring is taking place; monitor the extent to which budgets are spent in accordance with agreed budget and policy framework; challenge the reasonableness of projected over or underspends; monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

Author: Mark Howcroft – Assistant Head of Finance, Dave Jarrett – Senior Accountant Business Support

Contact Details: markhowcroft@monmouthshire.gov.uk

- iv. **Monmouthshire Carers Strategy** 257 -
Division/Wards Affected: All 274

Purpose: To gain the approval of Cabinet, for the publication of the Monmouthshire Carers Strategy 2016-2019.

Author: Bernard Boniface, POVA Manager

Contact Details: bernardboniface@monmouthshire.gov.uk

- v. **Volunteering Strategy** 275 -
Division/Wards Affected: All 324

Purpose: To introduce the Draft Volunteering Strategy 2016-19

Author: Owen Wilce, Programme Lead, A County That Serves

Contact Details: owenwilce@monmouthshire.gov.uk

- vi. **Capital Programme Report** 325 -
Division/Wards Affected: All 336

Purpose: To seek member approval for highway and transportation schemes as part of Welsh Government transport grants and Section 106 agreements associated with new developments throughout Monmouthshire as shown in appendix A and B.

Author: Paul Keeble, Traffic and Network Manager

Contact Details: paulkeeble@monmouthshire.gov.uk

- vii. **Section 106 Funding, Newport Road, Caldicot** 337 -
Division/Wards Affected: All 348

Purpose: To consider re-allocating up to £30,000 from the S106 Newport Road Improvement fund to the Caldicot Linkage Scheme

Author: Debra Hill-Howells, Head of Community Delivery

Contact Details: debrahill-howells@monmouthshire.gov.uk

- viii. **Hydrogen Car Trial** 349 -
Division/Wards Affected: All 366

Purpose: To approve the hosting of a twelve month trial of 20 Riversimple Hydrogen cell cars in Monmouthshire

Author: Roger Hoggins, Head of Operations; Ben Winstanley, Estates Manager

Contact Details: benwinstanley@monmouthshire.gov.uk

- ix. **Changes to the EAS business arrangements** 367 -
Division/Wards Affected: All 446

Purpose: To seek approval to formally agree the Supplemental Agreement to the Collaboration and Members Agreement (CAMA) for the Education Achievement Service (EAS) April 2016. This supplemental agreement seeks changes on the following three levels Governance; EAS operation outside of SEWC and Funding

Author: Sarah McGuinness

Contact Details: sarahmcguinness@monmouthshire.gov.uk

- x. **To exclude the press and public from the meeting during consideration of the following item of business on the grounds that they involve the likely disclosure of exempt information** 447 -
448

- xi. **Caerwent House** 449 -
Division/Wards Affected: Caerwent 464

Purpose: To update Cabinet on project progress and proposed action with regards to the Compulsory Purchase Order in relation to Caerwent House.

To seek Cabinet's endorsement of the proposed heads of terms for the legal agreement with Spittalfields Trust and of the proposed financial arrangements.

To seek Cabinet's endorsement that the Head of Planning be authorised to enter into the back-to-back agreement with Spittalfields Trust and to undertake any associated work in concluding the Compulsory Purchase Order proceedings.

Author: Amy Longford – Heritage Manager, Mark Hand – Head of Planning

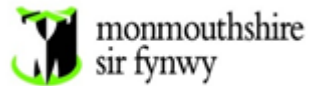
Contact Details: amylongford@monmouthshire.gov.uk

Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Partnership and External Working	Ward
P.A. Fox (Leader)	Organisational Development Whole Council Performance, Whole Council Strategy Development, Corporate Services, Democracy, Trading Standards, Public Protection, Licensing	WLGA Council WLGA Coordinating Board Local Service Board	Portskewett
R.J.W. Greenland (Deputy Leader)	Innovation, Enterprise & Leisure Innovation Agenda, Economic Development, Tourism, Social Enterprise, Leisure, Libraries & Culture, Information Technology, Information Systems.	WLGA Council Capital Region Tourism	Devauden
P.A.D. Hobson (Deputy Leader)	Community Development Community Planning/Total Place, Equalities, Area Working, Citizen Engagement, Public Relations, Sustainability, Parks & Open Spaces, Community Safety, Environment & Countryside.	Community Safety Partnership Equalities and Diversity Group	Larkfield
E.J. Hacket Pain	Schools and Learning School Improvement, Pre-School Learning, Additional Learning Needs, Children's Disabilities, Families First, Youth Service, Adult Education.	Joint Education Group (EAS) WJEC	Wyesham
G. Burrows	Social Care, Safeguarding & Health Adult Social Services including Integrated services, Learning disabilities, Mental Health. Children's Services including Safeguarding, Looked after Children, Youth Offending. Health and Wellbeing.	Gwent Frailty Board Older Persons Strategy Partnership Group	Mitchel Troy
P. Murphy	Resources Accountancy, Internal Audit, Estates & Property Services, Procurement, Human Resources & Training, Health & Safety, Development Control, Building Control.	Prosiect Gwrydd Wales Purchasing Consortium	Caerwent
S.B. Jones	County Operations Highways, Transport, Traffic & Network Management, Waste & Recycling, Engineering, Landscapes, Flood Risk.	SEWTA Prosiect Gwyrdd	Goytre Fawr



Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.